

MONTGOMERY COUNTY FIRE AND RESCUE COMMISSION
HUMAN RESOURCES, SAFETY AND TRAINING COMMITTEE
MEETING

JANUARY 10, 2000
EOB 12th FLOOR CONFERENCE ROOM

COMMITTEE MEMBERS PRESENT:

Chair Commissioner Anita Powell
Commissioner Tom Carr
Commissioner Len Marco
Deputy Chief Jackson, DFRS
Marcine Goodloe (Alternate)

OTHER ATTENDEES:

Gordon A. Aoyagi, MCFRS
Chief David Dwyer, DVFRS
Captain Holzman, DFRS
Neil Shorb, MCFRS
Annette Cheng, MCFRS

1. Call to Order – Chair Powell

The Human Resources, Safety and Training Committee meeting was called to order by Committee Chair Powell at 5:15 p.m. in the EOB 12th floor conference room.

2. Approval of Minutes of December 6, 1999, Meeting

A MOTION was made by Commissioner Marco to approve the minutes of the December 6, 1999 meeting of the Human Resources, Safety and Training Committee as amended. MOTION SECONDED by Commissioner Carr and PASSED unanimously.

3- Updates

- ***Driver's Training***

Commissioner Marco reported that Captains Ey and Warren from DFRS, District Chief Luper and FF/R Golliday of Gaithersburg-Washington Grove VFD have been appointed to serve on the Driver's Training Program work group. Gary Stafford of Risk Management, Bryan Raughley and Todd Thompson of VFIS will provide additional support. The work group will present a draft policy for the Driver's Training Program at the next monthly System Safety Committee meeting.

- ***Medical Standards***

Commissioner Carr reported the Medical Standards Subcommittee continues to work with OMS in developing a RFP for the EMS Provider Medical Standards policy. He stated that \$10,000 is funded for the EMS Provider Medical Standards project.

A draft policy for Random Drug Testing is underway and will be submitted to the Random Drug Testing specialists at the Office of Human Resources for review. Commissioner Carr stated

that it is being proposed in the budget for next year.

Commissioner Carr also reported that the development of the Wellness program per the Collective Bargaining contract is progressing.

- ***Code of Ethics***

Fire Administrator Aoyagi reported he and Mr. Giebel met with Mr. Stevenson and Mr. Melnick of the County Attorney's Office to define on-duty and off-duty issues pertaining to the code of ethics. They will bring a proposal to the committee next month.

4- Public Safety Day

Deputy Chief Jackson reported he has included in the budget funding for recruitment day event. Committee Chair Powell questioned whether Public Safety Day should be retitled Public Recruitment Day. Suggestions were made to plan the event at various location such as Downtown Silver Spring, Montgomery County Public Schools parking lot in Rockville, old or new Blair High School. Deputy Chief Jackson will report back to the Committee with a date and location at the next month HRST meeting.

5- Wellness Initiative

At the last month meeting, Ms. Goodloe reported she has prepared a wellness program – physical fitness survey requesting input from all the LFRDs Chiefs and the DFRS Station Commanders. Fire Administrator Aoyagi reported the Joint Health and Safety Committee of the IAFF Local 1664 has already done an inventory of every piece of equipment at the local fire and rescue departments. He will share the information with the Committee at the next monthly meeting.

Chair Powell requested Ms. Goodloe review the questionnaire upon receiving a copy of the inventory.

6- New Business

Committee Chair Powell reported she received a memorandum from Mr. White dated November 9, 1999 appointing Ms. Goodloe as delegate for the HRST Committee and Chief German as alternate.

Fire Administrator Aoyagi reported the FRC met with the County Executive. Mr. Duncan is pleased with the report of the HRST committee regarding the Code of Ethics, Volunteer Medical Standards, System Safety, Drug and Alcohol random testing.

On behalf of her family, Committee Chair Powell thanked everyone for the support we gave with the passing of her father.

**A MOTION was made by Ms. Goodloe to adjourn the meeting. MOTION
SECONDED by Deputy Chief Jackson and PASSED unanimously.**

The meeting was adjourned at approximately 8:30 p.m.